

## KIRBY HILL AND DISTRICT PARISH COUNCIL

(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

**MINUTES** of the parish council meeting held at 7.00pm on 2 May 2016, in the Coronation Hall, Milby (Notice having been given). There were no attendees at the **Annual Parish Meeting** advertised as commencing at 7.00pm.

**PRESENT:** Cllrs Helliwell (Chairman), Lawson, Lister, Merson, Smailes, Widdows, Wilkinson, DCllr Brown, and Martin Rae (Clerk).

**1. APOLOGIES for absence:** Cllr Parr

**2. CODE OF CONDUCT/REGISTER OF INTERESTS:** none

**3. MINUTES of the meeting** of 29 February 2016, having been distributed previously, were accepted as a true record and duly signed by the Chairman. No matters arising.

### 4. FINANCE

**Clerk reported:**

- a) Balance at 31 March 2016 **£3,389** Balance at 2 May **£2,779.61**
- b) Coronation Hall rent of room: **£8.00 payment agreed**
- c) Parish Council Websites **£480.00 PAID**
- d) HMRC PAYE (Jan/Feb/Mar) **£97.38 to pay**
- e) **Internal Audit** (peer group) had taken place on 27 April with Clerk and Cllr Wilkinson attending. **Annual Governance Statement** (2015/16) for External Audit was completed and signed off by Chairman.
- f) Zurich Insurance (1/6/16 - 31/5/17) **£292.73 payment agreed**
- g) Donation towards All Saints Church toilet – the chairman stressed that the work would enable the church building to offer a substantial **community** facility, not just for the church. It was also believed that Langthorpe Parish Council would be considering a donation. The clerk confirmed that a donation could be made under the 'S137' provision for community donations. Cllr Smailes proposed a donation of £500 and this was seconded by Cllr Wilkinson. A majority voted in favour with Cllrs Merson and Lawson abstaining (on behalf of those residents who might not fully appreciate that the donation was to the benefit of the wider community)

### 5. CORRESPONDENCE

- a) **HBC Elections Office** Permission to co-opt within 35 days of election for the two vacancies arising from insufficient nominations (one in Kirby Hill, since Cllr Graham Parr had not submitted a nomination, and one in Thornton Bridge). The clerk asked for Cllrs to pass any suggestions of possible candidates to him but pointed out that at any time during the coming months/years co-options could be arranged through the 'Casual Vacancy' procedure which would involve opening up the posts to local election.
- b) **HBC – Parish Bulb Scheme** Cllrs agreed to accept the offer again and asked the clerk to select the crocus option. Cllr Wilkinson sought reassurance that there would be no planting on the village Green. Cllr Helliwell confirmed that, as last year, the bulbs would probably form part of the 'Brighter Boroughbridge' planting plan. The clerk will collect the sack in October. **ACTION CLERK**
- c) **NYCC Household Waste Recycling Centres** – information about the changes to opening times. DCllr Brown, in answer to a question about cardboard, confirmed that the HBC 'doorstep' recycling did now include certain types of cardboard, for inclusion in the blue paper sacks.
- d) **NYCC email – Bus service changes** – the recently introduced 1A service would from 29 May no longer include Kirby Hill; and the new 22 and 23 services (replacing 142 and 143 services) would have slightly fewer Kirby Hill stops. The clerk reported that the chairman of Langthorpe PC had complained in vain about the changes. DCllr Brown said that he would suggest referring the issue to the Overview and Scrutiny Committee since the changes would in his view contribute further to the problem of social isolation in some rural areas.

### 6. COUNCILLORS' REPORTS & MEETINGS

- a) **DCllr Nick Brown** reported on the recent planning committee meeting at which the Gladman application for 145 dwellings in Milby (Newby Hall field) had been granted (outline permission)

He expressed serious concern at the absence of Yorkshire Water at the meeting. Its record in tackling sewage overflow problems in the Boroughbridge area had been raised in many submissions together with doubts about how it would meet the problems caused by so much additional housing. He had further concerns about the NYCC Highways input, especially since they seemed unaware of the 600 personnel soon moving into the Dishforth airfield estate. The effect on the already dangerous Boroughbridge to Dishforth road would be very significant and yet this was seemingly being disregarded by Highways authorities and planners alike.

The vote for the development had been 11 to 5 but DCllr Brown emphasised that it was outline only and that one major condition was that Yorkshire Water would have to come back and provide evidence that there would be no problems with drainage and sewerage.

- b) **Boroughbridge Library:** Cllr Helliwell reported on progress towards securing the library's future and explained that the likely dates for its 'reincarnation' as a volunteer-run community library would be 1 October 2016 or 1 April 2017. He praised Ian Hick for the work he was doing in negotiating with NYCC and the amount of patience he was displaying in the face of difficulty. A Business Plan has been completed and an application made to the Charities Commission. There are now 22 volunteers whose 'e-training' is in progress (Health and Safety, Equal Opportunities etc.)
- c) **Joint Parishes Consultation Meeting 8 March:** The minutes had been distributed to councillors and there were no comments.
- d) **SNG Meeting 21 April** – DCllr Nick Brown reported that the County Commander, Mike Walker, had attended and considered the Boroughbridge one to be particularly good. The issue of the Dishforth airfield base had been discussed and the potential for traffic and highway problems with such a large number of new families (600 men plus families). The Highways authorities would be urged to look at different access to the base, possibly from the A168. The Boroughbridge CCTV system had also been discussed and it was probable that this would be discontinued.  
Nick Brown expressed the hope that more councillors from Kirby Hill and District Parish would be able to attend some of these meetings in future.

## 7. ONGOING AND OTHER MATTERS – UPDATES

- a) **Village Green**  
**Tree at School House** – Cllr Lawson had assessed the amount of work needed to remove the tree and decided that the job was much bigger and more complicated than he had anticipated. The Chairman thanked him, however, for his original offer and in the meantime the clerk had obtained a quote from ArborTech for removal of tree at £250+VAT, and stump grinding at £75+VAT. Cllrs agreed that the quote was reasonable and should be accepted. **ACTION CLERK**
- b) **Parish Council Website** - The clerk reported that the new website, a necessary requirement of the recently introduced 'Transparency Code for Parish Councils', was now up and running at <http://www.kirbyhillpc.org.uk>. The out-of-date parish council pages on the Kirby Hill village website will be removed as soon as possible. The chairman thanked the clerk on behalf of the council for the excellent work he had done to bring about the website.
- c) **Elections 5 May** – all councillors who had submitted nomination papers were 're-elected' in advance of the election as their posts had not been contested. The clerk collected in and signed the Declarations of Acceptance (for his retention) and the 'NIL return' Expense forms, which he would pass on to HBC Elections Office. **ACTION CLERK**
- d) **April 8 vehicle noise incident 5.00am** – this had been reported to Cllr Lawson by a concerned resident of The Glebe. There had been no other reported hearings and none of the councillors could account for what may have been the cause. Cllr Lawson will report back to the resident. **ACTION CLLR LAWSON**
- e) **PC Risk Assessment Document** – This had been disseminated previously to Cllrs. It was agreed to accept the document, which was a necessary part of the financial audit scrutiny.
- f) **Bank Mandate** – The clerk informed Cllrs that a new mandate would be necessary after the AGM. Cllrs Lawson, Merson, Smailes and Helliwell all volunteered to be included.
- g) **The Queen's 90<sup>th</sup> Birthday celebration 12 June** – Cllr Helliwell outlined the events of the day including exhibitions in the church and a 'Big Lunch'. He hoped that as many people as possible would be able to attend from the local community.

**8. PLANNING**

**a) 6.36.6.D.DVCON 12/03921/DVCON**

Thornton Manor Farm Cottages – Variations following work commencement  
*ONGOING*

*OUTLINE GRANTED -AWAITING DETAILED APPLICATION – RESERVED MATTERS*

**b) 6.22.74.A.OUTMAJ 15/04164/OUTMAJ**

**Gladman Developments Ltd**

Outline applic for up to 145 dwellings with access considered, at land comprising field at  
439826 457466 Milby

*GRANTED (see also6a above) The Parish council had made a further submission to  
supplement its original objections*

**c) 6.57.66.A.REMMAJ 15/05451/REMMAJ**

Reserved matters application under permission 6.57.66.DVCMMAJ for erection of up to 176  
dwellings at field 439448 467406 Milby.

*PENDING*

**d) 6.47.46.X.FUL 16/00564/FUL**

**School House Church Lane Kirby Hill**

Mr Roger Murphy

Erection of single storey side extension

*GRANTED*

**e) 6.57.20.H.FUL 16/01092/FUL**

**Canal House, Milby**

Erection of single storey extension and alteration to valley roof.

*PENDING (CLLRS HAD SUBMITTED ‘NO OBJECTIONS’ following email consultation)*

**f) 6.47.66.A.FUL 16/00459/FUL**

**2 The Grange, Kirby Hill**

Erection of first floor and single storey extensions. Formation of basement garage, external  
access steps, alteration to fenestration and change of use from agricultural use to extend  
domestic curtilage.

*GRANTED (CLLRS HAD SUBMITTED ‘NO OBJECTIONS’ following email consultation)*

**g) 6.47.91.FUL 16/01223/FUL**

**Hillside, 19 St John’s Walk, Kirby Hill**

Demolition of conservatory and utility room, erection of single storey extension, alteration of  
garage to form pitched roof, conversion of loft into living space and installation of dormer  
windows.

*CLLRS DECIDED TO NEITHER SUPPORT NOR OBJECT BUT TO MAKE COMMENTS ABOUT  
POTENTIAL IMPACT ON PRIVACY AT PROPERTY TO THE REAR*

**ACTION CLERK**

Next Meetings (2016)    **23 May (AGM) 11 Jul 12 Sept 7 Nov**

Meeting ended at 8.15pm

Signed.....Date.....