

KIRBY HILL AND DISTRICT PARISH COUNCIL

(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

MINUTES of the parish council meeting held at 7.30pm* on 12 May 2014 in the Coronation Hall, Milby (Notice having been given) (*Following the AGM)

PRESENT: Cllrs Helliwell (Chairman), Lister, Parr, Smailes, Widdows, Wilkinson and Martin Rae (Clerk)

1. APOLOGIES for absence: Cllrs McKenzie and Merson, NYCCllr Robert Windass and DCllr Nick Brown

2. CODE OF CONDUCT/REGISTER OF INTERESTS: none

3. MINUTES of the meeting 3 March 2014, having been distributed previously, were accepted as a true record and duly signed by the Chairman

4. MATTERS ARISING: None

5. FINANCE Clerk reported:

- a) Balance at 12 May 2014 **£4,878.97**
- b) HBC 1st instalment precept **rec'd £2,000**
- c) Coronation Hall rent of room: **£8.00 payment agreed**
- d) AON Insurance premium renewal **£318.75 payment agreed**
- e) HMRC PAYE Jan-Mar - **£97.38 paid**

6. CORRESPONDENCE

- a) **Littlejohns Auditors.** 2013/2014 audit papers. Section 2 was completed and signed by the chairman.
- b) **HBC Parishes Consultation** – Advance notice of meeting 11 November (Ripon Town Hall)

7. COUNCILLORS' REPORTS & MEETINGS

- a) **SNG (Safer Neighbourhood Group)** Cllr Helliwell reported that Nick Brown was now chairing the meetings and that the role of secretary would rotate among himself, Graham Archer and Jim Bolland – nothing further to report.
- b) **Joint Parish Council (JPC):** the next meeting is set for 19 June and any items for the agenda should be referred to the clerk before the end of May.
- c) **NYCCllr Windass's report** – Cllr Windass had presented his apologies and there was no written report.
- d) **DCllr Brown's report** – Cllr Brown had presented his apologies and there was no written report.

8. ONGOING AND OTHER MATTERS – UPDATES

- a) **Kirby Hill Traffic Calming** - still awaiting action (speed survey?) from 95 Alive Road Safety Partnership
- b) **Overgrown footpaths** – it had been confirmed that the Order had 'gone out' for this work to be done (footpath siding-out north of the Grange and across village green). The clerk had received confirmation in early May, together information about possible timescales. Clerk was asked to alert Highways to the effect that the paths would soon be so overgrown as to be unusable. **ACTION CLERK**
- c) **Street Lighting Church Lane** – the clerk had received quotes from HBC for different types of street light. £700 for a bracket light attached to existing wooden telegraph pole and £2500 for a completely new pole. It was agreed not to pursue the matter as there had in fact only been one complaint. The clerk will contact the person who complained. **ACTION CLERK**
- d) **Bench outside school gates.** Cllr Smailes and the clerk had received quotes. It was agreed by vote to go ahead with the purchase of a 6' Roble-wood bench from Sam Turners, Northallerton, at £499 inc VAT. Cllr Wilkinson agreed to 'receive' the bench and hoped to be able to install it.
- e) **Canal side walk** Cllrs felt that the walk was now in a reasonable state and that, subject to monitoring, its inclusion as an agenda item should end.
- f) **Audit Meeting 27 May:** it was suggested that Cllr McKenzie was the most appropriate person to attend this with the clerk. The clerk will contact Cllr McKenzie and, should he not be available, Cllr Helliwell agreed to attend. **ACTION CLERK**
- g) **Highways Issues.** The jagged metal 'stump' in the verge south of the Farm Shop had now been removed and replaced by a new road sign for the Skelton Rd junction. Area 6 Highways acknowledged the poor state of Scaldhill Lane near Sion Hill farm entrance and have arranged for drain clearing and road repair to take place at some future date.
- h) **Surgeries for residents.** The chairman put forward for discussion the idea of 'surgeries' for residents, although he conceded that a scheme tried by the Police had been a failure. Cllr Wilkinson pointed out that residents never attend the Annual Parish meeting, as witnessed earlier the same evening; and it was noted they they seldom attend parish council meetings although 'invited' to do so. It was decided not to pursue the the idea.

i) Community Notice Board The chairman had done considerable work cleaning, repairing and varnishing the two parish council notice boards and had stripped down the 'community' notice board on the village green near the St John's Walk junction. A resident had complained about the state of this board with its untidy and out-of-date advertisements and notices. The board had originally been put there by Cllr Wilkinson's father to deter people from sticking notices on trees etc. and it was agreed that the board, which was actually made of plastic, should be formally adopted and maintained by the Parish Council. The chairman had earlier volunteered to acquire and fix some softwood boarding to the front to make it easier for people to fix notices. It would be up to councillors to keep an eye on the board and remove out-of-date items. Cllr Smailes proposed, and it was agreed, that the chairman should be reimbursed the cost of the wooden panel.

j) Old School House tree swing and wheelie bins Cllr Parr had drawn the council's attention to a swing hung from a tree on the village green, in front of the old School House and to the fact that the current residents were failing to put away their wheelie bins after refuse/recycling collections. It was agreed that the swing, on parish council property, should not be there, but it was decided to monitor the situation until the current owners, who have put the property on the market, had left. The council could then remove the swing if the owners left it behind. On the matter of the bins, which were the only ones belonging to a property on the green left out as an eyesore, it was agreed that this was the responsibility of HBC. Cllr Parr indicated that he had already been in touch with the Borough Council, who occasionally send out flyers to different areas, reminding residents of the need to remove their wheelie bins from the road verge/pavement etc. after collections. It was agreed that the clerk should contact HBC with a view to getting them to distribute such a flyer in the Kirby Hill area. **ACTION CLERK**

k) Maintenance of assets Cllr Parr had asked for this to be on the agenda since he was concerned that the council, having purchased notice boards and benches, did not systematically maintain them. Items (d) and (i) above were relevant to his proposal that the council should do more to maintain its assets. This was agreed and the chairman considered it was incumbent upon all on the council to keep an eye on these assets and take on the repair/ maintenance work itself where possible.

l) Parish brochure for newcomer The chairman referred to a new 15 page brochure being produced by Langthorpe parish council for issue to people new to the area. He hoped that Kirby Hill and District parish council might be able to do something similar and noted that possibly as much as 50% of the Langthorpe brochure's content was relevant to newcomers to the Kirby Hill & District parishes. It was agreed to postpone further discussion until councillors had seen the Langthorpe publication.

m) Kirby Hill A168 Roundabout Cllr Merson had asked for this item to be included on the agenda as he was concerned about the increasingly scruffy appearance of the numerous adverts/notices pinned to the fencing. It was reported, however, that *all* the adverts etc. had in fact been very recently removed and it was assumed, correctly or otherwise, that this had been carried out by the Highways Agency.

9. PLANNING

a) 6.36.6.D.DVCON 12/03921/DVCON

Thornton Manor Farm Cottages – Variations following work commencement
ONGOING

b) 6.47.85.PROW 13/03931/PROW

4 Church View Kirby Hill – diversion of Right of Way
GRANTED

c) 6.47.86.FUL 13/04278/FUL

Kirby House, Kirby Hill – Erection of two storey dwelling following demolition of existing dwelling.
GRANTED

d) 6.57.30.H.FUL 14/01493/DVCON

Grantham Barns, Milby. Ms Umpleby.
Variation of condition.
WITHDRAWN

e) 6.57.20.D.OUT 14/01659/OUT

Canal Side, Milby Mr and Mrs Metcalfe
Outline application for erection of 1 dwelling
COUNCIL HAD NO OBJECTION

Next Meeting

It was agreed, following an earlier proposal by Cllr Smailes, that the July meeting be cancelled unless any urgent business demanded a meeting of the whole council. Ad hoc meetings of relevant councillors could be called to discuss planning applications and other urgent matters, as required. **The next full meeting would therefore be Monday 15 September** (and then 10 November)

Meeting ended at 8.27pm

SIGNED.....DATE.....