

KIRBY HILL & DISTRICT PARISH COUNCIL
(Incorporating: Kirby Hill, Milby, Thornton Bridge, Humberton and Ellenthorpe)

A meeting of the above Parish Council was held at 7.00pm. on 17 July 2012 in the Coronation Hall, Milby, in accordance with the Local Government Act 1972, due notice having been given.

Present: Cllrs. Helliwell (Chairman), Merson, Parr, Smailes, Widdows, Wilkinson and Martin Rae (Clerk)

The Chairman opened the meeting by thanking Cllr Smailes once again and on behalf of all the councillors for his several years of committed chairmanship

1 Apologies: NYCCllr Watson, DCllr Brown, Cllrs Lister & McKenzie

2 Code of Conduct: Cllr Wilkinson 8a

3 Minutes of the Meeting held 1 May 2012 – the minutes, having been distributed previously, were accepted as a true record with the amendment below and duly signed by the Chairman.

Amendment: *Item 6b.* Joint Parish Council currently chaired by Langthorpe not Lower Dunsforth.

Matters arising:

5e Parking at 19 Manor Drive. No further problems notified.

6d Jubilee event. Very successful and well attended afternoon and evening events in Coronation Hall

7b Back Lane hedges. No progress. Cllr Merson reported that lane now impassable. Clerk to contact NYCC Highways **ACTION CLERK**

4 Finance - Clerk reported

a) Balance as at 17 July **£1388.30**

b) J Maloney invoice **£937.20 (inc £429 for cut stone) Agreed for payment** when stone delivered to Manor Farm. (Thanks to Cllr Wilkinson for agreeing storage)

c) AA Foster Grass cutting first half year (inc 2 extra cuts) **£380 Payment agreed**

d) PWLB Loan (1st half yr instalment) **£728.64 PAID** 11 June

e) Jubilee event **£148.21** 'refunded' from £500 contribution **rec'd from Langthorpe PC**

f) Coronation Hall Rent of Room **£8.00 payment agreed**

g) HM Revenue PAYE 3months **£97.38 PAID** 25 June

The Clerk explained that by the end of July the account would be nearly in the red and that no further funds would be available until the next £3,200 precept instalment in October. He was therefore arranging with the bank to suspend his salary standing order for the next three months. The auditor's invoice, due end July, would have to wait until after 1 Oct for payment. Cllrs expressed appreciation for the clerk's action and Cllr Merson protested that this should not be allowed to happen but the Clerk explained that he had already set the necessary arrangements in motion.

5 CORRESPONDENCE

a. **NYCC Co-option of parish councillors** to NYCC Harrogate Area Committee
No volunteers.

b. **HBC – Local Dev Framework Site and Policies DPD.**For information – public consultation now to be from 30 November 2012 to 25 January 2013

c. **HBC – Commuted Sums Training 1 August** – No volunteers. Cllrs Parr and Smailes, and the Clerk, were already trained.

d. **ARCH Mediation Service** Leaflets for information and poster for noticeboard. A free neighbourhood mediation service, funded by HBC.

e. **AUDIT COMMISSION** – Notification of new auditors (Littlejohn) and different audit system for FY 2012/2013 onwards.

f. **Environment Agency** – Information re- Allerton Incinerator – application for Environmental Permit (to accompany Planning Permission) submitted by AmeyCespa on 4 April. Public 'drop-in' session at Knaresborough House on 2 August where copies of the application can be viewed.

g. **HBC – Localism Act 2011** Clerk distributed the new-style forms for Register of Interests and will email all councillors the draft of the new Code of Conduct to be agreed by HBC and which can be amended by Parish Councils for their own use. Cllrs Smailes proposed and Cllr Helliwell seconded that the HBC (modified) code be used by the parish. Code to be adopted officially at next meeting. **ACTION CLERK**

6. CLERK'S/COUNCILLORS' REPORTS AND MEETINGS

The Chairman explained the new procedure by means of which he would arrange for routine reports to be distributed to councillors before the meeting so that lengthy oral reports would be unnecessary but questions could be asked..

a. **Police Liaison/SNG** - Cllr Smailes referred to item 4b of the SNG minutes and asked about the Ringmaster 'issues'. Cllr Helliwell explained that the issues were really about the fact that

the system was not very effective, largely because of understaffing in the police.

b. Joint Parish Council

Next meeting 6 September. Cllr Helliwell explained that it was not absolutely necessary for each parish to have two permanent representatives. He would himself intend to attend regularly and other councillors might choose to attend, perhaps depending on the agenda items.

- c. BACLA** Cllr Helliwell reported that the new system of volunteers running the Boroughbridge library on a Wednesday morning was now up and running successfully. More problematic was the management by BACLA of the upstairs 'Jubilee' room. He reported that Mike Collins and Ian Hick were working hard on sorting out many thorny issues with NYCC over this matter and expected to resolve them soon.

7. ONGOING AND OTHER MATTERS

- a. Kirby Hill Well** Cllr Smailes raised the issue of the booklet being produced by Linda and Brian Dooks of the Boroughbridge Historical Society and sought the council's view on an official presentation date/venue/financial contribution. A copy would be lodged in the Boroughbridge Library. The Clerk had also received an email from Linda Dooks suggesting a map board on the green, showing the historical aspects of the village. Apart from the cost of such a project, councillors were not all in favour of the idea of a map on the green. It was agreed to leave the matter of the booklet and the map proposal to the next meeting, by which time councillors should have seen the booklet and there would be some clarification about the map idea. Cllr Smailes was asked to report back to Brian and Linda but was requested not to commit the council in any way.

ACTION CLLR SMAILES

- b. Leeming Lane Footpath north from The Grange.** There had been some complaints about the overgrown state of this path. Although it had been notified (again) to NYCC Highways it was expected that it would again be the lowest priority (meaning it would be very unlikely to receive attention). Other options such as the use of Open County (the charity used to clear the village green paths some years ago) were being considered by the clerk but one problem using volunteer workers was insurance, since the work would be alongside the highway

ACTION CLERK

- c. Commuted Sums** The clerk reported that the cemetery allocation of £142 had now been used by the church for car parking improvements and that a new allocation of £1060 had recently been transferred to Kirby Hill's balance sheet from Boroughbridge (previously intended for Water Rats building) for use in Coronation Hall. The Clerk had discussed this with the Hall's Management Committee at their last meeting on 12 July.
- d. Toxic Weeds** Cllr Merson had asked for this item to be on the agenda. His concern about the spread of Giant Hogweed, Japanese Knotweed and Himalayan Balsam and apparent unwillingness of landowners to tackle these invasive weeds was shared by many. As the problem was one relating to the whole area it was agreed to put it for discussion at the next Joint Parish Council meeting.

ACTION CHAIRMAN

- e. Bench outside School** Cllr Smailes expressed his concern that the rotting state of parts of this bench represented a danger and proposed that a replacement should be ordered. Other councillors agreed the bench was in a poor state, if not yet a danger, but it was agreed that lack of funds would in any event not allow the purchase of a new bench at this time. The clerk was also in the process of investigating the ownership of the land on which the bench is placed as this is an important consideration.
- Cllr Merson proposed and Cllr Wilkinson seconded that discussion of this item be postponed until the September meeting and that monitoring of the state of the bench should continue in the meantime.

ACTION CLERK

8. PLANNING

- a. 6.47.52.B. OUTMAJ(EIAMAJ) 08/05860/OUTMAJ(EIAMAJ)**
Heather Ive Assoc. Erection of MSA Kirby Hill
Appeal Ref 09/00043/REFPP
INQUIRY OUTCOME EXPECTED AUGUST
- b. Planning Enforcement Case 12/00046/PR15(NEW)**
1 Market Hill Milby Complaint about height of single storey rear extension
DECISION PENDING
- c. 6.57.7.E.FUL 12/00955/FUL (2nd applic)**
Jenkins – Canal House, Milby YO51 9BL
Alterations to roof to form duo pitched roof, erection of detached double garage and removal of Leylandii hedge
GRANTED

- d. **Planning Enforcement Case No 12/000256/PR15**
7 St John's Walk Kirby Hill
 Loft Conversion
DECISION PENDING
- e. **6.47.21.H.FUL 12/01495/FUL (2nd application)**
Townend Blue Bell Caravan Park
 Erection of detached dwelling
GRANTED
- f. **6.57.4.N.FUL 12/02632/FUL (applic received 17/7, after publication of agenda)**
Russell Hume Ltd Milby
 Retention of two storage containers.
 Councillors neither supported nor objected to the application but wished to suggest limiting any permission to five years, since the containers were temporary structures.

The meeting ended at 8.15pm

NEXT MEETINGS

11 September 2012 7.00pm Bradley Room
13 November 2012 7.00pm Bradley Room

SIGNED..... DATE.....