

KIRBY HILL AND DISTRICT PARISH COUNCIL

(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

MINUTES of the parish council meeting held at 6.50 pm on 29 April 2019, in the Coronation Hall, Milby (Notice having been given). The meeting followed the AGM

PRESENT: Cllrs Lawson (Chairman), Helliwell, Hick, Jones, Merson, Smailes, Widdows, Wilkinsom , DCllr Brown (from 7.05pm) NYCCllr Windass (from 7.15pm)and Martin Rae, parish clerk.

1. APOLOGIES for absence: BB Police, DCllr Brown and NYCCllr Windass had given notice of late arrival

2. CODE OF CONDUCT/DECLARATIONS OF INTERESTS: Cllr Wilkinson 8a & 8c

3. MINUTES of the meeting of 11 March, having been distributed previously, were Accepted, with one amendment, as a true record. Item 4e (receipt of £240 from Langthorpe PC) was deleted as the money had not actually been received)

Matters arising None.

4. FINANCE

The Clerk reported:

- a) Balance at 29April 2019 **£5,283.39**
- b) Coronation Hall room hire **£16.00 payment agreed**
- c) Parish Council Websites **£130.00 paid**
- d) YLCA Subscription **£291.00 paid**
- e) HMRC PAYE (Jan/Feb/Mar) **£97.38 paid**
- f) HBC Precept 1st half year **£2,250.00 received**
- g) Langthorpe Parish Council - for Milby Island **£240.00 received**
- h) AUDIT - Confirmation that council meets criteria for EXEMPTION from external audit. Exemption Certificate had been signed by chairman and submitted to PKF Littlejohn (Smaller Authorities Audit Appointee)
- i) AUDIT – The Annual Internal Audit Report, indicating no actions, was noted. The ‘peer group’ audit had taken place on 24 April. Cllr Brian Horner of Langthorpe PC had ‘audited’ the Kirby Hill and District Parish Council accounts. (Cllr Helliwell had audited the accounts of Brafferton PC).
- j) AUDIT – Annual Governance Statement (Section 1 of the AGAR – Annual Governance and Accounting Review) was approved and signed by the chairman and clerk.
- k) AUDIT – the Accounting Statements (Section 2 of the AGAR), having been prepared and signed by the clerk as Responsible Finance Officer, were approved and signed by the chairman.
- l) AUDIT – The publication on the website and noticeboards of all audit information required under the audit regulations of 2015 and the Transparency Code for Smaller Authorities was approved.

ACTION CLERK

5. CORRESPONDENCE

- a) **Morelock Signs** Regarding radar speed signage. The council had already discussed a similar scheme in 2018 and concluded that the low level of speeding in the parish did not justify the very considerable expense of Vehicle Activated Signage. The clerk had responded to Morelock accordingly.

6. COUNCILLORS' REPORTS & MEETINGS

- a) **HBC** – DCllr Brown updated the council on the status of the District Local Plan, explaining that the Inspector still had to make his final comments. He considered that some applications that might have been approved before the inspection of the plan might NOT now be approved as the ‘weighting’ percentage had changed slightly in favour of non-approval. He reported that he had earlier in the evening been at a meeting in which Richard Cooper, HBC Council Leader, had indicated that the District Council intended to work more closely with parish councils. With regard to the draft ‘layman’s guide to planning’, produced by Mr Gareth Owens, Cllr Brown reported that this was still being considered by HBC’s Rebecca Burnett (Cabinet Officer for Planning) before being available for further dissemination. He considered that the parishes would find the guide extremely useful and praised Mr Owens for the time and effort he had put into it. On the matter of the meetings with Yorkshire Water he reported that more money was being spent in the parish and some improvements made but that it was necessary to keep up the pressure on YW and that

- a further meeting would be arranged soon.
- b) NYCC** – NYCllr Windass reported on the consultation taking place about road congestion in Harrogate and the proposal for new roads to alleviate the problems. On NYCC finances he reported on a consultation on the Home to School Transport service, which was costing £24million p.a. While much of this expenditure was on statutory requirements, there was potential, he considered, to make savings in some areas. He indicated that he would again have a ‘locality budget’ of £5k and that he hoped to pass on £500 to ‘Boroughbridge in Bloom’ to go towards the bunting etc. for the UCI Cycling event in September
- c) SNG** – DCllr Brown reported that Helen Chester was organising another meeting soon. The clerk had received a crime report from P.C. Jan Powell which he had distributed to councillors. The report showed a very low level of crime with just three incidents of disorder and minor assault over the previous month.

7. ONGOING AND OTHER MATTERS – UPDATES

- a) Church Lane Footpath (Back Lane)** No further progress. The clerk is awaiting proposals from NYCC.
- b) Meeting with HBC’s Sean Wright 2 May 2.30 (Commuted sums/106 agreements)** The chairman confirmed that the meeting would be chaired by Langthorpe PC’s Mike Collins as the original proposal for the meeting had come through the JPC. DCllr Brown also hoped to attend.
- c) AWRP Incinerator visit – 20 June** confirmed as the date suitable for most councillors. The clerk had made the booking for 2.00pm on that date and asked that those wanting to attend, with partner/spouse/guest if they wish, should let him know all names **by the end of May.**
- d) Dog bins** An email had been sent to Cllr Helliwell from a resident complaining about the increasing number of dog-poo bags being left in hedgerows and on pavements close to Hockley Croft. The resident had subsequently arranged for leaflets from HBC to be distributed in the area. Cllr Smailes had also received a letter from a resident complaining about inconsiderate dog owners leaving the poo bags in a heap beside litter bins in Kirby Hill. Both complaints included the request for more dog poo bins. Residents are asked to contact HBC Customer Services direct on this issue but HBC has confirmed that the shortage of funds currently results in no more bins being made available.
- e) Risk Assessment** – The clerk had distributed the revised document to councillors prior to the meeting (the revision concerned the use of Internet banking). The document was adopted.
- f) Tree near war memorial** – the chairman thanked Cllrs Wilkinson and Merson for their work on removing the tree, which had been leaning badly.
- g) Ethical Standards training HBC** – Cllrs Lawson and Helliwell had agreed to attend this short course on 9 July at 5.30pm. Clerk to inform HBC

ACTION CLERK

8. PLANNING

- a) 18/00123/EIAMAJ**
Land comprising OS Field 3300 Marton-le-Moor - Applegreen Plc
 Outline application for a proposed Motorway Services Area (MSA) on west side of A1(M) with vehicular access over bridge from and to southbound carriageway and partial diversion of A168, with associated infrastructure and staff access from B6265 **REVISED APPLICATION PENDING** – *subject of another notice of non-determination by Highways England – until 3 October*
- b) 18/02814/PROW** **Land south of Home Farm Church Lane Kirby Hill**
 Street Naming - *NOT RESOLVED*
- c) 18/03703/OUTMAJ** **Land comprising field at E438887 N468593 Church Lane Kirby Hill**
 Outline application for up to 31 dwellings with detailed access considered (REVISED SCHEME)
 RECONSULTATION ON AMENDED PLANS
PENDING AWAITING OUTCOME OF APPEAL (below)
APP/E2734/W/18/3213232 **Appeal by applicant against refusal of planning permission on application no. 17/04318/OUTMAJ for 50 dwellings**
PENDING
- d) 18/04050/DVCON** **Thornton Manor Farm, Thornton Bridge**
 Variation of conditions 3,4,5 and 6 of planning permission 12/03921/DVCON to allow alterations to access and parking. *PENDING*
- e) TPO 4/2019** **Land at field 439417 467708 Milby** *PENDING – awaiting confirmation*
- f) 18/05293/OUTMAJ** **field at 439417 467708 Milby** Outline application for the erection of up to 175 dwellings with public open space, landscaping and sustainable drainage system (SuDS) with access considered *PENDING (the parish council had submitted an objection)*

g) 19/01434/FUL Hambleton View Church Lane Kirby Hill

Installation of first floor window to rear elevation.

Parish Council agreed to submit 'no objections'

h) 19/01003/FUL 6 All Saints Close Kirby Hill

Conversion of part of garage to form playroom

Parish Council agreed to submit 'no objections'

Meeting ended at 7.50pm [Next Meetings](#) **8 July** **9 September** **11 November**

Signed.....Date.....