

## KIRBY HILL AND DISTRICT PARISH COUNCIL

(incorporating Kirby Hill, Milby, Thornton Bridge, Humberton & Ellenthorpe parishes)

**MINUTES** of the parish council meeting held at 7.00pm 17 July 2023, in the Coronation Hall, Milby (Notice having been given).

**PRESENT:** Cllrs Dunderdale (Chairman), Helliwell, Lister, Merson, Widdows, Martin Rae, parish clerk, NYCllr Brown from 7.20pm. and one member of the public.

**1. APOLOGIES for absence** Cllrs Wass and Wilkinson

**2. CODE OF CONDUCT/DECLARATIONS OF INTERESTS:** None

**3. Minutes of 15 May 2023 annual meeting**, having been distributed previously, were accepted as a true record. Proposed by Cllr Helliwell, seconded by Cllr Merson. Duly signed by chairman. Matters arising: none.

### 4. FINANCE

The Clerk reported:

- a) Balance at 17 July 2023 **£6,435.88**
- b) **PAID £16.00** Bank charges (Apr/May)
- c) **PAID £32.00** Coronation Hall
- d) **PAID £97.38** HMRC PAYE (Jan/Feb/Mar)
- e) **PAID £189.34** Seldon Electrical (Defib)
- f) **PAID £300.00** Farm & land grass cutting

### 5. CORRESPONDENCE

- a) Letter from Julian Smith MP to Chairman. This gave details of grant funding available for defibrillators and local swimming pool facilities. No action required.
- b) NYC Passenger Transport. Details of supported local bus services from April 2024. No change as far as the Boroughbridge/Ripon/Knaresborough/York services (21,22 & 23) are concerned. These will continue to be subsidised.
- c) NYC – Local Transport Plan Survey. It was agreed that a parish council submission worked on by councillors ‘in committee’ was impractical and the chairman volunteered to complete the survey, also copying it to Cllr Helliwell before submitting it. **ACTION CHAIRMAN**

### 6. COUNCILLORS' REPORTS & MEETINGS

- a) **NYC** Cllr Brown reported that the NYC Parish Charter was now completed and should give parish and town councils a proper charter status and the opportunities for a more effective role, especially in rural areas. He said that while good progress was being made generally in getting the new unitary council established there were still issues to be resolved around planning, whether it was going to be constituency based and how many planning committees there would be. Regarding highways matters he was still chasing Area 6 to relocate the 30mph signs in Dishforth road near Milby Grange and Hockley Croft. The clerk asked him about the array of colourful road markings in Leeming Lane between the Blue Bell and the A168 roundabout about which local residents had been enquiring. Highways Area 6 had said it was a private company organising soil sampling and Cllr Brown assumed that it was in connection with the Applegreen MSA application.
- b) **JPC** Cllr Merson reported. He had distributed the minutes of the last meeting to councillors. He mentioned that he and Langthorpe's Cllr Collins and would work together on possible projects for spending the £60k (commuted sums) on Milby Island, although he thought that NYC would be responsible for improvements to the canal towpath opposite the Canal Garage. He also reported that Boroughbridge Council had resurrected the proposal to instal lighting on the Ure bridge and the clerk confirmed that the parish council's £1k pledge towards the cost still stood..
- c) **Safer Neighbourhoods Group** Cllr Helliwell confirmed the date of 19 July for the next meeting and that Kirby Hill and District had no issues to raise, unlike neighbouring Langthorpe, where several instances of anti-social behaviour had been reported. Cllrs considered that support should be given to the case for a greater police presence in the area and, along with other local councils, were unhappy that the main police contact for the area now seemed to be based in Pateley Bridge.

**d) Defibrillator** Cllr Helliwell reported that the system of weekly checks carried out by himself and Cllr Wilkinson as the official 'guardians' of the unit was working well. While he did the checks most weeks, on his way to church on a Sunday, Cllr Wilkinson covered any absences. The actual check takes only 30 seconds or so and then needs to be recorded on the national 'circuit'. The clerk had still not had confirmation from the Blue Bell agreeing the £20pa payment from the parish council towards electricity costs.

**ACTION CLERK**

**e) Yorkshire Water** The chairman and Cllr Brown had attended a further meeting. Cllr Brown reported that YW had felt that the April 6 meeting had led to too many actions to enable an early response. It had been agreed to leave it until August to hold another meeting, by which time some responses to the required actions should be possible, together with information about YW's investment plans.

## 7. ONGOING AND OTHER MATTERS – UPDATES

**a) Parking/speeding outside Kirby Hill School** The clerk had to date received no replies from the three letters sent on 4 June to NYC, Police and Traffic Bureau. The chairman suggested leaving it another couple of weeks before chasing.

**ACTION CLERK**

**b) HSBC Bank Mandate** The clerk brought the new mandate (new version for local councils) to the meeting for signing by Cllrs Dunderdale and Merson. He had arranged for Cllr Wilkinson to sign the following day (18 July). The four signatories were confirmed as Martin Rae (Clerk) and Cllrs Dunderdale (Chairman), Merson and Wilkinson. Cllrs agreed the signing rules to be: for amounts up to £500.00 two signatories required (to include clerk and/or chairman) and for amounts over £500.00 three signatories. Regarding online banking and payments by bank transfer the same rules would apply to the authorisation of invoices (except recurring small amounts such as payments for room hire and previously agreed recurring payments). After the new mandate is in place the clerk will arrange for HSBC to allow the chairman to have online 'view access' to the bank account.

**c) Village Green grass cutting** During May the clerk had received a number of complaints from residents about the infrequency of grass cutting. He had referred these to the contractor and had authorised more frequent cutting (eg three times a month rather than two) at times of extremely fast growth, such as May and June.

**d) TPO Request** Following discussion with Gareth Owens of the RAMS the clerk had submitted a request to NYC Planning for a Tree Preservation Order to be placed on the two mature trees on the northern boundary of the proposed MSA site. NYC had replied with a copy of the submission of its Arboricultural Section to Applegreen's application. This detailed the conditions for the root protection of the trees, stating that no excavation work could commence until the recommended root protection works were in place.

**e) Parish Noticeboards** It was agreed to defer discussion of this until the next meeting at which the clerk would have costed proposals for the wall-mounted sign at Coronation Hall and the matter of boards for public notices (as opposed to Parish council notices) could also be discussed.

**ACTION CLERK**

## 8. PLANNING

**a) 22/00791/FUL** Blue Bell Inn, Leeming Lane, Kirby Hill  
Demolition of 2 outbuildings. Erection of dwelling house with detached two storey double garage.  
*PENDING*

**b) ZC23/01168/DVCMAJ** Land adjacent to A1(M) Kirby Hill YO51 9DP  
Variation of conditions 5,13,16 and 17 of planning permission 18/00123/EIAMAJ to permit extension in length to proposed MSA junction slip roads and to increase the permissible height of the eastern dumbbell roundabout to between 44.95 and 46.95 metres plus minor amendments to the indicative design of associated infrastructure and landscape works.

*The clerk was asked by the chairman to resubmit the comments and objections sent in May.*

**ACTION CLERK**

- c) **ZC23/01185/EIAMAJ** Land adjacent to the A1(M) Kirby Hill YO51 9DP  
 Resubmission of permitted outline MSA permission (18/00123/EIAMAJ) to permit extension in length to proposed MSA junction slip roads and to increase the permissible height of the eastern dumbbell roundabout to between 44.95 and 46.95metres plus minor amendments to the indicative design of associated infrastructure and landscape works.  
*The clerk was asked by the chairman to resubmit the comments and objections sent in May and to urge NYC Planning to hear the application in committee at tier 1 level because the wider context, with the recently approved Catterick services, needed to be considered.* **ACTION CLERK**
- d) **ZC23/01666/FUL** 19 Market Hill, Milby, YO51 9JU  
 Demolition of existing conservatory and erection of two storey side extension. Extension and conversion of garage to create habitable accommodation.  
**GRANTED**
- e) **23/00160/PR15** Planning enforcement. Alleged breach – unlawful advert signs for ‘New Horizon’ around Kirby Hill.  
**FOR INFORMATION. NOTED**

Meeting ended 8.25pm

**NEXT MEETINGS 11 Sept, 13 Nov 2023**

Signed.....Date.....